

## BCK Van Request Form

Your Name

Today's Date

Where will you be traveling?

When will you be leaving? (date and time)

When will you return? (date and time)

Who will attend the event? (List names on back, & include the total number of people attending)

Who will drive the van(s)?

Do all of your passengers (under the age of 18) have permissions slips?

Other comments or requests:

Pastor's Signature

Pastor's Comments:

The Pastor or Board of Directors have decided that **gasoline expenses** will be paid:

\_\_\_\_\_ using church funds

\_\_\_\_\_ using special account funds from \_\_\_\_\_.

\_\_\_\_\_ with donations from event participants. Please collect \$ \_\_\_\_\_ from each participant, **in advance!**

**ALL REQUESTS MUST BE SUBMITTED AT LEAST 2 WEEKS IN ADVANCE.**

Please place all request forms in Pastor Brad's mailbox,  
or give them to the Director of Transportation, Warren Pusey.

**All personal items & trash must be removed from each van, and it  
should be left in good condition. Thank you!**